



CHARGING AND REMISSIONS POLICY

Policy Number	New or Reviewed	Date of next Review	Responsibility
HCP050	November 2017	November 2018	Principal

Empowering learners to shape their future

HORIZONS COLLEGE

CHARGING AND REMISSIONS POLICY

1. Policy Statement

- 1.1 The general principle at Horizons College shall be that no learner should be prevented from undertaking any course or taking part in any essential activity because of their parent's / carer's ability to pay.

2. Management and Guidance of Charging and Remissions Policy

2.1 Governing Body:

- a. The local Governing Body (LGB) of Horizons College has decided that until further notice its policy will be as stated below.

2.2 Day Visits:

- a. Horizons College is committed to providing activities that enhance the curriculum and extend learners learning opportunities. In most cases Horizons College will fund these activities but parents / carers will sometimes be invited to make a voluntary contribution towards the cost of an outing. Occasionally an activity may have to be cancelled if there are insufficient voluntary contributions to cover the cost.

2.3 Residential Visits:

- a. Parents will be expected to meet the cost of the learners' board and lodgings as well as make a contribution towards additional costs e.g. travel, entrance fees etc.

2.4 Classroom Materials:

- a. No charge is made for materials or equipment and learners are, in most cases, allowed to take home items they have made in food technology, free of charge. Parents / carers may be asked to contribute towards the cost of learners cooking their own mid-day meal.

2.5 Class Funds:

- a. All parents / carers are invited to pay a nominal amount on a voluntary basis so that each class can provide daily drinks and snacks for learners.

Signed Principal

Signed Chair of Governors

Date